

Oakland International Academy
Board of Directors
Annual Organization Meeting
Minutes

Date: July 21, 2021
Time: 6:00 pm
Location: Maggiano's Little Italy
2089 West Big Beaver Road
Troy MI 48084

Call to Order

The meeting was called to order at 6:10 p.m. by Dr. Elbohy.

Appointment of Temporary Chairperson

It was moved by Dr. Elbohy and seconded by Mr. Moez that Dr. Elmoursi be appointed as temporary chair of the meeting. The vote was unanimous (4/0) in favor of the motion (AYES – Elbohy, Elmoursi, Moez and Sayed). Motion passed - Elmoursi appointed as Chair.

Oath of Public Office

Mr. Sajid Sayed was administered the Oath of Public Office by Dr. Lorilyn Coggins, Notary Public.

Roll call

A roll call of members in attendance was taken. The following board members were in attendance:

Present - Dr. Ahmed Elbohy, President
Present – Dr. Alaa Elmoursi, Vice President
Absent (Excused) – Mr. Rashed Rabaa, Treasurer
Present – Mr. Bassem Moez, Secretary
Present – Mr. Sajid Sayed, Member

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ahmed Saber – EMAN
Dr. Lorilyn Coggins – EMAN
Dr. Azra Ali - EMAN
Ms. Mahasti Shahidi – Oakland International Academy
Mr. Elnatour – Oakland International Academy

Approval of Agenda

It was moved by Dr. Elbohy and seconded by Mr. Moez to approve the agenda as presented. The vote was unanimous in favor of the motion. Motion Passed 4/0 (AYE – Elbohy, Elmoursi, Moez, and Sayed). Agenda Approved.

A Conflict-of-Interest Inquiry indicated no current conflicts on any agenda item.

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Public Comment

No public comment was received.

Election of Officers

This being the annual Organizational Meeting, it was necessary to elect officers for the ensuing year. It was moved by Mr. Moez and seconded by Dr. Elbohy to continue with the same slate of officers as in the previous year; those officers being:

President – Dr. Ahmed Elbohy
Vice President – Dr. Alaa Elmoursi
Secretary – Mr. Bassem Moez
Treasurer – Mr. Rashed Rabaa

The vote was unanimous (4/0) in favor of the motion (AYE – Elbohy, Elmoursi, Moez and Sayed). Motion passed – Officers elected.

Dr. Elbohy assumed the chair of the meeting.

Correspondence

The Board Membership Resolution adopted by Saginaw Valley State University appointing Mr. Sayed and Mr. Rabaa for additional terms of office on the Oakland International Academy Board of Directors was received and reviewed.

The recent Order from Wayne County Health Department regarding Virtual Meeting Attendance under the Open Meetings Act was received and reviewed. The ability for public bodies to meet virtually has been extended through September 30, 2021.

Management Company Report

Mr. Saber welcomed the Board to the annual organization meeting and extended his appreciation for the meeting in person. Mr. Saber introduced Dr. Mohamad Elnatour as the new principal at the middle school and thanked Mr. Koch for his fifteen years of service, noting that Mr. Koch remains with EMAN in a different capacity. Mr. Saber noted that Dr. Elnatour will be an effective addition to the EMAN family with his ability to connect with the community to be served. Dr. Elnatour introduced himself noting his PhD in education. Ms. Shahidi provided highlights from the written management report. Dr. Ali highlighted recent survey data. Mr. Saber reported on a partnership with Teach for Tomorrow that will provide the school with certified teachers from abroad for the upcoming school year. He noted the ongoing challenge with hiring qualified staff. Dr. Coggins reported comparison data demonstrating the stellar accomplishments of EMAN administration in teacher recruitment and student engagement.

Financial Reports

Dr. Coggins presented the monthly financial reports to include the balance sheets, statements of revenues and expenditures, cash flow, and check register. She highlighted cash on hand, the current fund equity and the actual to budget percentages.

Dr. Elmoursi noted that it might be time to make an adjustment and increase the monthly payroll advance due to increasing payroll costs.

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It was moved by Dr. Elmoursi and seconded by Mr. Moez to approve the monthly financial reports and disbursements. Motion Passed 4/0 (AYE – Elbohy, Elmoursi, Moez and Sayed).

Consent Agenda

It was moved by Dr. Elmoursi and seconded by Mr. Moez to approve the Consent Agenda which included the Annual Resolutions (as noted below), prior meeting minutes (budget hearing and regular June meeting), and Annual Board Meeting Schedule. The vote was unanimous (4/0) in favor of approving all items on the consent agenda (AYE – Elbohy, Elmoursi, Moez and Sayed). Motion passed. Consent Agenda approved to include the Annual Resolutions, minutes, financial reports and Annual Board Meeting Schedule.

The Annual Resolutions include:

- Officers (President Elbohy, Vice President Elmoursi, Treasurer Rabaa and Secretary Moez)
- Bank Account (Comerica)
- Freedom of Information Act Representative (Coggins)
- Regular Meetings (third Tuesday at 6:00 pm except as noted)
- Bonding of Officers
- Legal Counsel (Meihn)
- Annual Audit (Gardner, Provenzano, Thomas and Luplow)
- 2021-2022 School Calendar
- AHERA Contact (Hassan)
- Sexual Harassment Contacts (Coggins and Merante)
- Title VI, IX and 504 Contact (Coggins)
- Agreement to Comply with Applicable Laws
- Chief Administrative Officer (Rabaa)
- School Safety Commission Liaison (Hassan)
- SVSU Oversight Compliance Designee (Coggins)

Unfinished Business

It was moved by Dr. Elmoursi and seconded by Mr. Sayed to postpone the Vaccination Policies. The vote was 4/0 (AYE – Elbohy, Elmoursi, Moez and Sayed) in favor of the motion. Motion passed – Vaccination Policies Postponed.

New Business

It was moved by Dr. Elmoursi and seconded by Mr. Moez that the Board amend the Mask Policy to include an exception for fully vaccinated individuals as appropriately documented. The vote was unanimous (4/0) in favor of the motion (AYE – Elbohy, Elmoursi, Moez and Sayed). Motion passed – Mask policy amended.

Other Business

No other business was brought before the Board.

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Extended Public Comment

There was no extended comment.

Closing Items

The next meeting of the Board of Directors is scheduled for Wednesday, August 25, 2021 which is anticipated to be a virtual meeting conducted via zoom.

It was moved by Dr. Elbohy and seconded by Dr. Elmoursi that the meeting be adjourned at 7:30 p.m. The vote was unanimous in favor of the motion. Motion Passed (4/0). Meeting Adjourned.



I certify that these minutes were approved as read by the Academy Board at a duly noticed open meeting held on Wednesday, August 25, 2021 at which a quorum was present.

By: *Bassem Moez (Covid19)*

Its: Secretary